



# BERTRAND PRODUCTS

## SUPPLIER CODE OF CONDUCT

JUNE 2021

At Bertrand Products we always seek to operate to the highest ethical standards. As a supplier to Bertrand, you are essential to our success. This means that beyond providing the best products or services, it is essential that you operate your business in a way that supports and promotes the highest ethical standards.

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### Supplier Requirements:

- Suppliers must maintain full compliance with all laws and regulations applicable to the operation of their business and relationship with Bertrand Products, Inc.
- Commensurate with the size and nature of your business, you must have management systems, tools and processes in place that ensure compliance with the rules set forth in this Code of Conduct.
- Bribery, improper payments and kickbacks are not tolerated in any form.
- Strict compliance with all Exports, Imports and Trade regulations and laws.
- Bertrand Products conducts business with government organizations, as a supplier which might be supporting a contract with a government entity, you must comply with special rules that apply to contracting with the governmental entities, with particular emphasis on those special requirements associated with government contracts and transactions (for example, Defense Federal Acquisition Regulation Supplement "DFARS").
- You must strive to provide a safe environment for your employees and community where you operate. You must comply with all applicable employment and labor legislation, as well as any other legislation governing employee-employer relations in the workplace and existing collective agreements.
- You must avoid misrepresentation or concealment or any misuse of confidential information, you must not engage in any unfair practices with customers, suppliers, competitors and employees.
- Confidential information includes any form of intellectual property such as patents, trade secrets, trademarks, copyrights and other proprietary information such as special manufacturing processes, technical drawings, pricing and non-public suppliers and customers information. All suppliers must take steps to safeguard the confidential information made available to them through their business relations with Bertrand Products.

*Precision Parts Since 1953*

2323 Foundation Dr. | South Bend, IN 46628  
www.bertrandproducts.com